

# KOBE TOYO Japanese College      Enrollment Application Procedure

<p>Please let us know that you would like to apply</p> <p>We will send you a list of documents you need to prepare for the application</p> <p style="text-align: center;">↓</p> <p>Download the application forms from our HP</p>	<p><b>【Contact to】</b>    KOBE TOYO Japanese College</p> <p>Address: 110-2 Ito-machi Chuo-ku, Kobe-shi, Hyogo 650-0032, JAPAN</p> <p>TEL    81+(0) 78-333-1127</p> <p>FAX    81+(0) 78-333-1158</p> <p>E-Mail <a href="mailto:kobetoyo@jp-college.com">kobetoyo@jp-college.com</a>; <a href="mailto:info@jp-college.com">info@jp-college.com</a></p> <p>URL    <a href="http://www.jp-college.com">http://www.jp-college.com</a> (← download from here)</p> <p><b>【For checking the application documents】</b></p> <p>Please download the application forms from the address above mentioned. Please email or fax the documents you filled and prepared before you send them to us by air.</p>
<p>Submit all the documents before the deadline</p> <p>May 31 for October enrollment &amp; November 30 for April enrollment</p>	<p><b>【Submission】</b></p> <p>Please send application forms by registered mail (such as FedEx, DHL, EMS etc). If your application does not arrive by the deadline, enrollment may be delayed until the following application next year.</p>
<p>I    Documentary examination      II    Interview (only in mainland China)</p>	
<p>Announcements of test results</p> <p>Mid. June for October &amp; Mid. December for April</p>	<p><b>【Announcements of test results】</b></p> <p>We will let you know the result by email or fax.</p> <p>The acceptance letter will be sent to you, but please understand that we can not answer the result before the day.</p>
<p>Certificate of Eligibility application</p> <p>Mid. June for October enrollment</p> <p>Mid. Dec. for April</p>	<p><b>【Certificate of Eligibility application】</b></p> <p>Once your admission is confirmed, we will prepare the application forms for your Certificate of Eligibility based on the information supplied on your enrollment application forms. We will then make the application on your behalf to the Kobe office of Osaka Immigration.</p>
<p>Certificate of Eligibility issue</p> <p>End of August ~beginning of September</p> <p>End of February ~beginning of March</p>	<p><b>【Certificate of Eligibility issue】</b></p> <p>Osaka Immigration will issue your Certificate of Eligibility. We will send a copy of your Certificate of Eligibility upon issue.</p>
<p>Payment of tuition fee</p>	<p><b>【Payment of tuition fee】</b></p> <p>Please pay the tuition fees to our designated bank account. We will send your original Certificate of Eligibility once we have confirmed payment.</p>
<p>Visa issue by Japanese Embassy</p>	<p><b>【Visa application】</b>    Go to the nearest Japanese Embassy or Consulate and apply for your visa with the Certificate of Eligibility, enrollment admission and passport.</p>
<p>Meet us in KOBE</p> <p>April or October</p>	<p><b>【Arrival】</b>    Once your visa is issued, you are ready to leave for Japan!</p> <p>We are looking forward to seeing you in KOBE!</p>